

Arma Dei Academy

345 E Wildcat Reserve Pkwy, Highlands Ranch, CO 80126

EMPLOYMENT APPLICATION: FULL/PART TIME TEACHER

Your interest in Arma Dei Academy is very appreciated. Leadership on the part of teachers is essential for Arma Dei Academy to carry out its mission. Our faculty is united in vision and in a spirit of grace and truth. We seek teachers who by the pattern of their lives in and out of the classroom exemplify Christ; who love and know children, and who are gifted and equipped to teach. The Arma Dei Academy Board of Directors and administration invite you to complete this application and return it electronically to the email address below. You will be notified once your application has been received.

PLEASE NOTE: The following materials should be submitted with this application:

1. A copy of your complete college transcript
2. A copy of any requested references
3. Separate, written responses to the questions as indicated

I. Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____

City State ZIP Code

Phone: _____ Cell Phone: _____

Email: _____

Position Applied for:

Are you a citizen of the United States? Yes ___ No ___

If no, are you authorized to work in the U.S.? Yes ___ No ___

Marital Status: _____ If married, spouse's name: _____

Spouse's Occupation: _____

Children's names, ages and school:

Have you ever been convicted of a felony? Yes ___ No ___

If yes, please explain:

College/University	City, State	Degree	Major/Minor	Dates Attended	Cumulative GPA

Do you hold (or have you held) any teaching certification or credentials? _____ If yes, please attach a copy of the certificate(s).

Subjects	Level/Type

II. Positions For Which You Are Applying

- Grammar/Elementary (grades k-5) Latin Art P.E.
 Logic (grades 6-8) Mathematics Music Science

Indicate grades you have been trained to teach:

Grade Preference: _____

List additional skills you bring to the position:

To what degree are you familiar with various Christian or secular textbook series (e.g., Math in Focus, Shurley English Made Easy, Classical Academic Press Latin, Novare Science.)

List subjects/courses you are qualified and able to teach:

Describe any previous experience with classical teaching pedagogy:

III. Professional Qualifications

Beginning with your most recent position, list all teaching or instructional support experience. On a separate sheet list any other relevant experience since high school. Please include approximate dates and reasons for leaving.

School: _____ Phone: _____

Address: _____ Supervisor: _____

Grade/Subject: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? ___Yes ___ No

School: _____ Phone: _____

Address: _____ Supervisor: _____

Grade/Subject: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? ___Yes ___ No

List any conferences or seminars that you have led or participated in recently:

What do you consider to be the optimal classroom atmosphere for learning?

Express your philosophy of education. _____

What is classical Christian education? _____

IV. Christian Background/Training

On a separate piece of paper, please describe the following:

- A. Describe your understanding of what it means to be a Christian.
- B. Describe the impact of Christianity in your daily life and in your teaching.
- C. What are the main characteristics that distinguish a Christian school from a public or other secular schools?

What is your denominational preference?

What is your local church affiliation? _____

Other Christian service that you actively participate in or have participated in?

V. Additional Questions

On a separate piece of paper please answer the following questions:

- A. Express why you wish to teach at Arma Dei Academy.
- B. What do you consider to be your true strengths as a teacher? Please include examples.
- C. What area in your teaching have you targeted for growth?
- D. After reading Dorothy Sayers, *The Lost Tools of Learning*, what are your thoughts?
- E. In the past year, how have you demonstrated your hunger as a lifelong learner?

- F. List relevant books you have read in the last 6 months. Explain which one has had the greatest effect on you and why.
- G. Please provide two additional references, include relationship to applicant and email addresses.

VI. Applicant Certification and Agreement

I understand that Arma Dei Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or qualified disability.

I hereby certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I authorize Arma Dei Academy to thoroughly interview the references provided by me. I also authorize the school to investigate my work records and evaluations, my educational preparation and other matters related to my suitability for the position. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands or liability arising out of or in any way related to such investigations or disclosure. I waive the right to personally view any references given to the school.

Since I will be working with children, I understand I must consent to a governmental background check and drug test.

I understand that any offer of employment that I may receive from Arma Dei Academy is conditioned upon the receipt of background information, including criminal background information. Arma Dei Academy may refuse employment or terminate conditional employment if, in its sole discretion, it deems any background information unfavorable or adverse to Arma Dei Academy and its mission.

I certify that I have carefully read and do understand the above statements.

Signature: _____ Date: _____

Please submit application to:

Arma Dei Academy
info@armadeiacademy.com