



Substitute Teacher Employment Application

341 E. Wildcat Reserve Parkway | Highlands Ranch, CO 80126 | employment@armadeiacademy.com
www.armadeiacademy.com

Your interest in Arma Dei Academy is sincerely appreciated. Leadership on the part of all employees is essential for Arma Dei Academy to carry out its mission. Our faculty and staff are united in vision and in a spirit of grace and truth. We seek employees who by the pattern of their lives in and out of the workplace exemplify Christ; who love and know children, and who are gifted and equipped to serve our community. A strong commitment to Christ and a biblical worldview are essential attributes of all Arma Dei Academy employees. Please complete the following application and return it via physical or electronic mail, along with the following materials:

- Completed application questions

PERSONAL INFORMATION

Applicant's Name: _____
First Middle Last

Address _____

Email: _____ Phone _____

Are you a citizen of the United States? YES NO

If no, are you authorized to work in the U.S.? YES NO

Have you ever been convicted of a felony? YES NO
 If yes, please attach a letter of explanation.

Have you ever been discharged or forced to resign from any position because of misconduct or dissatisfactory service? YES NO

If yes, attach a letter of explanation.

PROFESSIONAL TRAINING / EDUCATION

	College/University	Dates	Degree / Credential	Major / Minor
Undergraduate				
Graduate				

TEACHING EXPERIENCE

Name of School	Address	Grades Taught	Subjects Taught	Dates

OTHER WORK EXPERIENCE

Name of Employer	Address	Type of Employment	Dates

ADDITIONAL INFORMATION

Grade Level/Subjects & Availability

Circle all grades/subjects you are interested in substitute teaching: K-2 3-5 5-6 7-8

Humanities Latin Math Science Art Music PE

(AM) Monday Tuesday Wednesday Thursday Friday

(PM) Monday Tuesday Wednesday Thursday Friday

Short Answer Questions: Attach the answers to the following questions:

1. Describe your understanding of what it means to be a Christian and the impact Christianity has on your daily life.
2. Describe your passions and strengths as a leader and teacher. Please include examples.
3. Why do you wish to substitute at Arma Dei Academy?

References

It is necessary for us to have the names, addresses, and phone numbers of at least three references who are acquainted with you, your work experience, and can speak to your character.

Name	Position/ Relationship	Email	Phone Number

APPLICATION CERTIFICATION AND AGREEMENT

I understand that Arma Dei Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or qualified disability.

I hereby certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I authorize Arma Dei Academy to thoroughly interview the references provided by me. I also authorize the school to investigate my work records and evaluations, my educational preparation and other matters related to my suitability for the position.

In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands or liability arising out of or in any way related to such investigations or disclosure.

I waive the right to personally view any references given to the school.

Since I will be working with children, I understand I must consent to a governmental background check and drug test.

I understand that any offer of employment that I may receive from Arma Dei Academy is conditioned upon the receipt of background information, including criminal background information. Arma Dei Academy may refuse employment or terminate conditional employment if, in its sole discretion, it deems any background information unfavorable or adverse to Arma Dei Academy and its mission.

I certify that I have carefully read and do understand the above statements.

Signature

Date

Please submit completed applications to: employment@armadeiacademy.com

STATEMENT OF FAITH

The Statement of Faith adopted by the Board of Directors of the corporation is limited to primary Christian doctrine, which is considered central to all Christian denominations and which sets Christianity apart from other faiths. The corporation is based on traditional Christian and Orthodox beliefs and, therefore, believes it is best for all concerned that employment and admission be open only to those who adhere to traditional Christian and Orthodox beliefs. For our purposes a Christian confesses with his mouth and believes in his heart that Jesus is LORD; He died for her/his sins, and that God raised Jesus from the dead. (Romans 10:8-10.)

1. We believe the Bible alone to be the word of God, the ultimate and infallible authority for faith and practice. We believe the Bible alone to be the word of God, the authoritative and final standard for belief and conduct. (2 Timothy 3:16-17)
2. We believe that there is one God, eternally existent in three Persons: Father, Son, and Holy Spirit. God is omnipotent; that is, He can do all things. God is omnipresent; that is, He is present to all creation and has under His immediate authority all things which are in Heaven, in the earth, and under the earth. God is omniscient; that is, He knows all things. He readily exercises His power which is present everywhere, and to Him there is nothing that is impossible or unknown, that is, He knows what has been from eternity, what now takes place everywhere, and what will be to all eternity.
3. We believe that God immutably creates each person to reflect his image as male and female and that God looked at everything he had made, and he found it very good (Genesis 1:1, Genesis 1:31, Deuteronomy 6:4, John 10:30). We believe that marriage was instituted by God, is the life-long covenant between one man and one woman, and that all forms of sexual activity outside of marriage are sin (Mark 10:6-9).
4. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory (Matthew 1:18, John 1:29, Acts 2:22, Romans 3:24-25, Romans 8:34, 2 Corinthians 5:21, Ephesians 1:20, 1 Peter 1:3, 1 Peter 1:19-20, Revelation 1:5-7).
5. We believe that, for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary. (John 3:3-8)
6. We believe that salvation is by grace through faith alone and not by works (of any kind) that no one may boast. (Ephesians 2:8-9)
7. We believe that faith without works is dead. (James 2:17)
8. We believe in the present ministry of the Holy Spirit, and the gifts of the Holy Spirit (1 Corinthians 12), by whose indwelling the Christian is enabled to live a godly life. (Galatians 5:16)
9. We believe in the resurrection of both the saved and the lost; they that are saved to the resurrection of life, and they that are lost to eternal destruction and separation from God. (1 Thessalonians 4:16-17, 2 Thessalonians 1:9)
10. We believe in the spiritual unity of all believers in our Lord Jesus Christ. (John 17:20-23)

The above are the foundational beliefs upon which the school is based. They are the key elements of Christianity and will be unapologetically taught in various ways through all grade levels. All Directors serving on the Board and school staff must subscribe to these foundational principles. This Statement of Faith does not exhaust the extent of our faith. The Bible itself, as the inspired and infallible word of God, speaks with final authority, concerning truth,

morality, and the proper conduct of all mankind, is the sole and final source of all that we believe. For the purpose of school doctrine, practice, policy, and discipline, the Board of Directors is the school's final interpretative authority on the Bible's meaning and application (2 Timothy 3:16).

Signature

Date

Apostle's Creed

I believe in God the Father Almighty,
Maker of heaven and earth.

I believe in Jesus Christ, His only Son, our Lord,
who was conceived by the Holy Spirit,
and born of the Virgin Mary.
He suffered under Pontius Pilate,
was crucified, dead, and buried;
He descended into hell.

The third day He rose again from the dead.
He ascended into heaven,
and is seated at the right hand of God the Father Almighty.
From there he shall come to judge the living and the dead.

I believe in the Holy Spirit; The holy *catholic church (*universal),
the communion of saints,
the forgiveness of sins,
The resurrection of the body,
and the life everlasting. Amen.