

**Administrator Recommendation Form**

Name of Applicant: \_\_\_\_\_ Applying for Grade: \_\_\_\_\_

**Dear Teacher,**

Arma Dei Academy is a classical Christian school with a rigorous academic curriculum and an emphasis on Christian faith and character. With this in mind, we appreciate an honest assessment of the above-named student. This recommendation will remain confidential and will not become part of the student's permanent record.

Administrator's Name: \_\_\_\_\_ School: \_\_\_\_\_

Job Title: \_\_\_\_\_ Length of time knowing student: \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please check the appropriate descriptor** *(as compared to all the students you have taught):*

APPLICANT INFORMATION	Exceptional (top 5%)	Strong (75-95%)	Average (25 -75%)	Poor (0-25%)	Not Applicable
Academic Achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conduct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity (trustworthiness)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude towards authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude towards peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude of peers toward student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consideration of others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FAMILY INFORMATION	Always	Usually	Sometimes	Rarely	Unknown
<b>Please check those that apply:</b>					
Parent participation in student's education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fulfillment of financial responsibilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication with school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperation with faculty & administration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participation in school community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendance at school functions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please provide any other information which you feel will be useful in our assessment of this student.

Please indicate your level of recommendation regarding this student's admission to an academically rigorous and spiritually robust school.

RECOMMENDATION	Highly Recommend	Strongly Recommend	Recommend	With Reservations	Do Not Recommend
Academic promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Character & personal promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall recommendation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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*Thank you for taking the time to complete this recommendation. Your comments are held in the strictest confidence, used solely for admissions purposes, and do not become part of a student's permanent file. Please know how much we appreciate the thought you have given to providing us with this information, and more importantly, the commitment you have made to educating young minds.*

*Sincerely,*

*Lora Hollaus  
Director of Community Engagement  
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